

The South Slave Divisional Education Council (SSDEC), in collaboration with the local District Education Authorities (DEAs) and schools, is accountable to the electorate for the provision of a quality, inclusive, and culturally responsive educational program in an economical and efficient manner. The Superintendent serves as the Chief Executive Officer (CEO) of the Council and is entrusted with the leadership and administration of the Division.

With respect to the authority of the Superintendent, the Council and its members shall:

1. **Counsel and Advice**
Provide guidance and advice to the Superintendent, sharing its collective judgment and familiarity with the local school system and community. The Council will engage in consultation with the Superintendent on all matters under consideration before making decisions.
2. **Delegation of Authority**
Delegate to the Superintendent responsibility for all executive functions, refraining from handling directly any administrative details; and giving the Superintendent authority commensurate with his responsibilities.
3. **Chain of Command**
Ensure all Division employees report to the Superintendent. Council members shall refrain from direct dealings with staff and shall require and receive all reports and communications from staff through the Superintendent.
4. **Applications, Complaints, and Communications**
Refer all applications, complaints, and communications to the Superintendent, except when such matters are presented to the Council in meetings or through an appeal process from the Superintendent's decisions.
5. **Professional Safeguards**
Provide adequate safeguards for the Superintendent or other personnel so that they may perform their proper functions on a professional basis. This involves, particularly, supporting the Superintendent in his efforts to protect the personnel in the schools from individuals and organizations seeking to exploit schools for personal/non-educational reasons.
6. **Support and Advocacy**
Actively support the Superintendent in decisions and actions aligned with professional standards and Council policies. Accept full responsibility for administrative actions authorized by, or resulting from, Council policies.
7. **Accountability and Oversight**
Hold the Superintendent accountable for the effective administration of schools. The Council shall:
 - a. Require regular written and oral reports to remain informed about Division operations.
 - b. Review and appraise the Superintendent's performance based on agreed-upon objectives and standards.

- c. Provide constructive feedback and direction when methods or procedures require adjustment.
8. **Acting Superintendent**
In the absence of the Superintendent, the Council shall appoint an Acting Superintendent, specifying the duration of the acting appointment and the scope of delegated authority.

Reference: *Education Act*, s. 78. 2. (b), (d)
Education Act, s.117. 1. (l), (m), (n)
Education Act, South Slave Education Division and South Slave Divisional
Education Council Regulations, s. 5. (f) (g) (h)

Date: February 1999
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