

It is important for the SSDEC Field Staff, which includes the Assistant Superintendent and Coordinators, to provide support and services to the schools and staff of the South Slave.

The function of the Field Staff is to promote and implement regional school initiatives and to respond to the needs of the school. In the effort to ensure maximum productivity with limited resources, it is important that community visits are scheduled in advance where possible.

REGULATIONS

1. The Field Staff will schedule the visiting of all communities a minimum of three times per year.
2. The Field Staff will endeavour to visit all schools and new staff within the first two weeks of a new school year.
3. All other visits to schools will be in response to requests from the school principal or in the process of delivering on-going inservice and programs.
4. As much as circumstances will allow, Field Staff will contact the school principal with enough advance time to allow for the organization of staff and the minimizing of disruption to the school routines.
5. As much as circumstances will allow, Field Staff will notify the local District Education Authority (DEA) office with enough advance notice to allow for short update on regional projects and progress to date, should a visit coincide with a meeting of the DEA, and at the discretion of the DEA.

Date: October 2002
 January 2015